

church check, cashiers check, money order, or on-line credit card payment). The balance of \$245/person for Teen 6-Day Treks, \$305/person for Teen P&P Treks or \$225 for 5-Day Teen Treks is due on the *Final Balance Deadline*, May 3, 2010.

- ❑ Remind participants of the May 3, 2010 Final Balance Deadline to qualify for the discounted fee.
- ❑ Check to see if any of your participants need financial help.
- ❑ Encourage physical conditioning. See your Participant Handbook and the Trek web site for suggestions.
- ❑ Discuss what they need to bring, your travel plans, and money needed for meals, etc.
- ❑ **Remind participants that all fees are not refundable.**
- ❑ Collect all outstanding balances (\$ 245 Teen Trek, \$305 Teen P&P Trek, \$ 225 Teen 5-Day Trek) for each discounted fee, and outstanding balances (\$270 Teen 6-Day Trek, \$330 Teen P&P Trek or \$250 Teen 5-Day Trek) for each standard fee. Send one church check, cashiers check, or money order payable to "Wilderness Trek" for the entire total. **All Final Balance Payments must be postmarked by May 3, 2010 to receive the discounted price. Any payments made after that date will pay the standard fee of \$370 Teen 6-Day Trek or \$430 Teen P&P Treks or \$350 Teen 5-Day Treks. Send payment to Wilderness Trek, PO Box 682949, Franklin, TN 37068-2949.**

STEP #3

After May 3, 2010

- ❑ After the May 3, 2010 Final Balance deadline has passed, contact the WTCC Executive Director, (800-833-4218 or wtccmail@aol.com) to see if space is available before any teens or adults may be added to your trip. That space, if available, may be secured only after payment of the \$370 Teen Treks or \$430 Teen P&P Treks or \$350 Teen 5-Day Treks is made. (Please send church checks only, made payable to "Wilderness Trek" or, cashiers check or money order).
- ❑ If you have not already, please select your crew leaders. Begin, continue and complete your training for Crew Leaders.
- ❑ Collect any *Wilderness Trek Registration Forms* that you have not yet collected. Make a last minute check to assure that full information and all appropriate signatures are in place. **Note: Individuals who do not submit these completed Wilderness Trek™ 2010 Registration Form are disallowed from participation in Trek. Remember: Physicians must sign the back of our form. No other form (i.e. school physical) can be signed and attached. Be sure you are using the correct form. Find the most updated version of the Registration Form at www.wildernesstrek.org.**
- ❑ If your group is scheduled for a Pack & Paddle Trek, be sure you have collected a *Pack & Paddle Waiver Form* from each participant. Participants under 18 years of age must have this form initialed and signed by a parent or legal guardian.
- ❑ Communicate departure time, travel and lodging plans, agenda for start of Trek, anticipated return details, additional money needed for meals, snacks, lodging and souvenirs, etc.

STEP #4

What To Expect When You Arrive

- ❑ Travel to the west side of Salida on Highway 50 and when you see Wal-Mart, we're across the street. Your group should arrive at Wilderness Expeditions at 2:00 PM (MDT) on the first day listed as your Trek date. Be sure you have already eaten lunch. The staff will be busy preparing for your arrival, so please time your arrival accordingly.
- ❑ When your group arrives at base camp, please enter the west entrance (between the motel and the two story structure to the west). All charter buses should park along the highway, on the shoulder, between the motel and Highway 50 headed in an eastbound direction. Church vans, personal vehicles and trailers can park inside the west parking lot.
- ❑ Have your *Wilderness Trek 2010 Registration Forms* in hand. Your staff member will request them when you arrive. If you have secured permission to add any participants since your final payment, be sure to have included their Registration Forms in the file. If your group is scheduled for a Pack & Paddle Trek retain your *Pack & Paddle Waiver Forms*. Keep these in your vehicle for use on the last day of your Trek.
- ❑ Upon arrival, you will be introduced to your staff for the week, and then begin orientation. The information in the orientation is very important! Your Trek has begun. Prepare your group to listen and learn! After orientation, you will be issued your backpacking gear, food for meals, camping supplies, and a Trek Journal.
- ❑ You will be providing transportation for your group to the trailhead and rappel site. The same transportation will also be used to return to base camp.

STEP # 5

What to Expect on Your Final Day

- ❑ Before the final night's banquet and devotional, crew gear will be returned and tents will be set up. At that time collection for any equipment loss or damage, due to neglect or abuse, will be made.
- ❑ A lunch will be provided on the day you return to the Wilderness Trek base camp. After all gear has been turned in your group will sent to take showers. Showers are provided as a part of the Wilderness Trek program.
- ❑ If you desire lodging for the final evening, the final night's camp will be in the campground, located on the back portion of the Wilderness Expeditions property. There is no additional charge to stay your last night in tents. The next morning your group will return all tents, sleeping bags, and any other gear. When all gear is accounted for, your group may begin their journey home.
- ❑ If your group is leaving for home after the devotional on the final night, or if you have made arrangements at a local motel or the Wilderness Expeditions Lodge, all gear will be returned after your return to base camp.
- ❑ Your staff members will ask for a written evaluation of your week's experience on Trek. This will include space to evaluate the performance of the staff, as well. Please share any details of your group experience that will enable us to continue to improve the quality of *Wilderness Trek*.
- ❑ Your last evening will begin with a banquet and end with a closing devotional. Banquets start between 4:30 p.m. and 6:00 p.m. and last 45 minutes. Final devotionals start between 5:30 p.m. and 7:30 p.m. and last 2-3 hours. Your final devotional will be outside, weather permitting. Please dress appropriately; it is often cool in the evening, even at base camp.
- ❑ The final devotional time is very important to the overall purpose of Wilderness Trek and to results experienced by your group. **Please do not plan to leave early or to rush this valuable experience in any way.**